

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
January 3, 2023

1.A. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 3, 2023. Present: Councilors McIntosh, Pollock, Gamroth, Engebretsen, Cathey, Humphrey, Sutherland, Vice Mayor Knell, and Mayor Pacheco.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Vice Mayor Knell, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the December 6, 2022 Regular Council Meeting, as published in the Casper Star Tribune on December 24, 2022. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilor Cathey, seconded by Councilor Sutherland to, by minute action, approve the minutes of the December 6, 2022 Executive Session. Motion passed.

3.C. SPECIAL MEETING MINUTES

Moved by Councilor Engebretsen, seconded by Councilor Pollock to, by minute action, approve the minutes of the December 13, 2022 Special Council Meeting, as published in the Casper Star Tribune on December 25, 2022. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Moved by Councilor McIntosh, seconded by Councilor Gamroth to, by minute action, approve the minutes of the December 13, 2022 Executive Session. Motion passed.

3.E. REGULAR MEETING MINUTES

Moved by Councilor Pollock, seconded by Vice Mayor Knell to, by minute action, approve the minutes of the December 20, 2022 Regular Council Meeting, as published in the Casper Star Tribune on December 29, 2022. Motion passed.

3.F. EXECUTIVE SESSION MINUTES

Moved by Councilor Engebretsen, seconded by Vice Mayor Knell to, by minute action, approve the minutes of the December 20, 2022 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Councilor Cathey seconded by Councilor McIntosh to, by minute action, approve payment of the January 3, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills &amp; Claims 01/03/23</u>		
5150TrsmDvlpmnt	Services	1,250.00
6HGroup	Goods	3,283.70
ABaedke	Reimb	142.75

ADonelan	Refund	37.02
AIsennock	Refund	43.92
AMcClure	Refund	54.53
AMiddleton	Refund	458.10
APatterson	Refund	37.09
AWells	Refund	116.35
AWood	Refund	156.74
AAALndscpng	Services	300.00
AccntPckgng	Goods	87,761.60
AceHrdwr	Goods	133.91
Airgas	Goods	1,487.89
AllTrees	Refund	100.00
Alsco	Services	1,022.71
AMBI	Services	171.94
AltdRcyclngEqpmnt	Services	6,500.00
AmrTech	Services	11,992.84
Amrgs	Goods	211.75
AT&T	Services	820.60
Atlas	Goods	6,207.29
BAllen	Reimb	150.00
BArellano	Reimb	100.79
BShaw	Refund	150.00
BdgrMtr	Services	710.22
BigWndMedia	Services	9,250.00
BlkHillsEnrgy	Utilities	68,821.57
BlkmnPrpn	Goods	3,506.57
BluestmCnsltng	Services	9,399.18
CHendershott	Refund	24.12
CMettler	Refund	21.12
CPetersen	Refund	35.92
CSmith	Refund	163.50
CSteig	Refund	20.32
CStrother	Refund	18.59
CSwinney	Refund	11.34
CZiehl	Reimb	150.00
CptlBusnsSystem	Services	61.80
CarahsftTchnlgy	Services	5,810.49

Caselle	Services	78.00
CsprDDA	Refund	95.76
CsprStrTrb	Services	9,003.17
CsprTinShop	Services	270.00
CsprTire	Services	630.00
CntryLnk	Utilities	959.33
CtyCspr	Services	113,568.06
CivicPlus	Goods	399.58
CMITeco	Services	27,860.14
CoastlChmcl	Goods	185.00
CommTech	Services	2,004.90
CmprsnLeasng	Services	2,869.90
Cmtrnx	Goods	201.00
Cnvrgrn	Goods	3,496.98
CowboySplyHse	Goods	1,361.71
CPU	Goods	759.00
CrimeScnInfo	Services	122.00
CSCnsltng	Services	1,882.00
CurryGrageDoor	Services	1,460.00
DCiocarlan	Refund	10.40
DHarveyJr	Refund	72.47
DJoslyn	Refund	28.99
DckrAuto	Services	738.06
DsrtMtn	Goods	7,007.96
DPCIndstrs	Goods	37,777.91
EHart	Refund	112.26
EMcGuyton	Refund	18.36
EatonSls&Svc	Services	1,599.48
EmrgncyMdcl	Services	550.00
Empco	Services	1,705.00
EmplyrsCncl	Services	406.71
EnrgyLabs	Services	1,600.00
ExpSvcs	Services	2,155.90
FSannes	Refund	119.07
FIB	Goods/Invstmnts	10,028.26
Flo-BackEqpmnt	Refund	27.70
GWitte	Refund	118.18

GCBldgSply	Services	620.80
Galls	Goods	368.92
GeosyntcCnsltnts	Services	1,503.65
GloblSpctrm	Services	79,671.00
Grngr	Goods	20.17
HDREngnrng	Services	13,530.55
Homax	Goods	3,180.00
Hose&RubrSply	Goods	8.05
HowrdSply	Goods	1,216.20
InstfrmTchnlgs	Services	70,337.86
JBouissey	Refund	116.00
JButz	Refund	59.57
JDebski	Refund	42.60
JRobinson	Refund	84.67
Jwolfe	Refund	153.09
KDoyle	Refund	55.80
KFerraro	Refund	43.12
KJohnson	Refund	35.85
KLarsen	Refund	114.62
KSedmak	Refund	164.05
KSuba	Reimb	150.00
KtlThorstenson	Services	15,000.00
Kinsco	Goods	1,108.75
KnghEqpmnt	Services	3,281.64
KubwtrRes	Goods	8,300.00
LLunstrum	Refund	38.15
LNCrts&Sons	Goods	3,173.84
LawsnPrdcts	Services	900.00
LongBldgTech	Services	5,434.40
MBurgardt	Reimb	140.85
MHuss	Reimb	807.43
MStrohl	Refund	68.06
MlgrdCnstretn	Refund	810.52
MillsPD	Services	2,343.76
MdrnElctrc	Services	12,818.00
MonsnIntrlSrvc	Services	5,366.35
MotnIndstrs	Goods	1,920.70

MtnStLitho	Services	284.46
NGassman	Reimb	199.00
NMangus	Refund	135.62
NCSO	Services	2,194.60
NCTreasurer	Goods	180.00
Norco	Goods	594.99
NrthrnLights	Services	3,900.00
OneCall	Services	44.25
OvrHeadDr	Services	292.80
PMoss	Refund	153.26
PstlPros	Services	15,093.68
Prntwrks	Services	434.43
ProfrMrktng	Goods	9,886.20
RRepasky	Refund	13.73
RmshrnCnstrctn	Refund	35.00
RdnrRsrch	Services	10,809.66
RvrOaksComm	Services	1,870.00
RckyMtnAirSltns	Goods	2,058.50
RckyMtnPwr	Utilities	213,666.58
RodlphBros	Refund	36.59
RootrSwr	Services	892.30
SDunnuck	Reimb	291.30
SHilton	Reimb	45.00
SMoore	Refund	88.61
S/D	Goods	305.00
SkylneRnchs	Services	141.98
SmthPsych	Services	600.00
SftDr	Services	288.30
StOfWyo	Services	41,146.25
StatelineNo7	Services	5,000.00
StothramPrprts	Refund	10.26
StotzEqpmnt	Services	9,053.43
SummitElectrc	Services	80.00
SummitFire	Services	931.50
TGenzler	Refund	55.12
TLogue	Refund	756.58
Terracon	Services	5,700.00

ThomeVtrnnrHsptl	Services	438.30
ThomsnReutrs	Goods	1,010.39
TopOffc	Goods	237.26
TreetopPrdcts	Goods	29,604.66
TretoCnstrctn	Services	165,586.90
VrznWrsl	Services	776.29
VermrSales&Srvs	Goods	3,483.98
VRC	Services	60.77
WtrTech	Goods	28,736.00
WstrnStatesFirePrctcn	Services	930.00
WstlndPrk	Services	2,045.34
WstPlainsEngnrng	Services	10,510.00
WrdElctrc	Services	185.00
WLCEngnrng	Services	16,956.87
WWCEngnrng	Services	7,177.00
WyoMchnry	Services	3,690.01
ZonrSystms	Services	671.16
Total		1,284,337.43

5. COMMENTS AND PRESENTATIONS TO OUTGOING COUNCILORS

Mayor Pacheco presented outgoing Councilors Sutherland, Humphrey and McIntosh with plaques and thanked them for their service. Each of the outgoing Councilors thanked staff and Council and expressed their appreciation for the opportunity to serve on City Council. All of the current Councilors also thanked each of the outgoing Councilors for their time and dedication.

6. OATHS OF OFFICE TO NEWLY-ELECTED COUNCILORS & RECESS

Mayor Pacheco issued the oath of office to newly-elected Councilors Brandy Haskins, Gena Jensen, and Michael Bond.

7. RECESS

The 2023 Council was seated after a brief recess.

8. COMMENTS BY NEW COUNCILORS AND INTRODUCTIONS OF FAMILY/FRIENDS

Councilors Haskins, Jensen, and Bond introduced family members and friends.

9. ROLL CALL

A new roll call was taken with the following Councilors present: Pollock, Haskins, Cathey, Bond, Engebretsen, Jensen, Gamroth, Vice Mayor Knell, and Mayor Pacheco.

10.A. ELECTION OF MAYOR FOR 2023

Moved by Councilor Pollock, seconded by Councilor Gamroth, to, by minute action, elect Councilor Bruce Knell as Mayor of the City of Casper, Wyoming, for calendar year 2023. Councilor Engebretsen voted nay. Motion passed.

10.B. ELECTION FOR VICE MAYOR FOR 2023

Moved by Councilor Pollock, seconded by Mayor Elect Knell, to, by minute action, elect Councilor Ray Pacheco as Vice Mayor of the Casper City Council for calendar year 2023. Motion passed.

10.C. CITY CLERK ISSUES OATH

City Clerk Fleur Tremel issued the oath of office to newly-appointed Mayor Knell and Vice Mayor Pacheco.

10.D. COMMENTS BY NEWLY-ELECTED LEADERSHIP

Mayor Knell thanked everyone for their support and introduced his wife. Vice Mayor Pacheco also thanked Council, staff and citizens for their support.

10.E. PRESENTATION TO OUTGOING MAYOR

Mayor Knell presented Vice Mayor Pacheco with a plaque of appreciation for his service as Mayor in 2022.

11. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to address Council.

12. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Councilor Pollock, to, by minute action, establish January 17, 2023, as the public hearing date for consideration of:

- A.1.a. Adoption of the Fiscal Year 2023 Budget Amendment #2; and,
- A.1.b. An ordinance approving a zone change of the property located at 1231, 1235 and 1241 South Washington Street (Lots 294, 295, and 296, Kenwood Addition), from Zoning Classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

Councilor Engebretsen abstained from voting on Item 12.A.1.b. Motion passed.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-1

A RESOLUTION AUTHORIZING AN AGREEMENT WITH EXPERIAN INFORMATION SOLUTIONS, INC., TO PROVIDE REPORTING INFORMATION SERVICES.

RESOLUTION NO. 23-2

A RESOLUTION AUTHORIZING A CONTRACT WITH PRARIE PELLA WYOMING, LLC, TO REPLACE WINDOWS AND DOORS AT THE MILLER DORM.

RESOLUTION NO. 23-3

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE, INC., FOR ENGINEERING/ARCHITECTURAL DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASPER FAMILY AQUATICS CENTER NATATORIUM IMPROVEMENTS, PROJECT NO. 21-031.

RESOLUTION NO. 23-4  
A RESOLUTION PROVIDING FOR THE NAMING OF LEGAL  
DEPOSITORIES AND INVESTMENT FIRMS FOR 2023.

Councilor Engebretsen presented the foregoing four (4) resolutions for adoption. Seconded by Councilor Pollock. Motion passed.

14.A. CONSENT MINUTE ACTION

Moved by Vice Mayor Pacheco, seconded by Councilor Cathey to, by consent minute action:

1. Designate the Casper Journal and Casper Star-Tribune as the City's official newspaper for the calendar year 2023;
2. reappointing Carol Martin, Karen Meyer, Kelly Ivanoff, and Phillip Rael to two-year terms expiring December 31, 2024, and appointing Michael Hirschbine and Pete Maxwell to one-year terms, expiring December 31, 2023, to the Old Yellowstone District Advisory Committee;
3. approving the transfer of ownership interest for THW, Inc. dba JS Chinese Restaurant, located at 116 West 2nd Street; and,
4. authorizing the reappointment of Councilmembers Steve Cathey and Amber Pollock and appointing Paul Bertoglio to Jai-Ayla Sutherland's unexpired term on the Central Wyoming Regional Water System Joint Powers Board.

Councilor Pollock abstained from item 14.A.3. and 14.A.4., and Councilor Cathey abstained from item 14.A.4. Councilor Gamroth voted nay on item 14.A.1. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Gamroth explained that he voted nay on Item 14.A.1. because he does not feel that the City should be required to pay to publish in newspapers. Mayor Knell explained that it was decided during the pre-meeting that Council titles will be changed from "councilmember" to "councilor".

16. ADJOURNMENT

Moved by Councilor Pollock, seconded by Councilor Cathey, to adjourn the regular meeting. Motion passed. The meeting was adjourned at 6:43 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Bruce Knell  
Mayor